



Date: 19th May 2011

Job Postings for Graduate Passouts of Jai Hind College

Dear Students,

Greetings from Poly IT ! Our organization is an innovative and rapidly growing IT Product Company. For our challenging positions, we need passouts from Batch of 2011. *Earlier batch passouts can also apply*

(A) **Role: Management Trainee – Business Development**

Experience: 0 – 2 years

Education: Graduate in *any* discipline

Requirement: Immediate, **2** Vacancies

Description:

Need smart and superb communicators, with strong analytical skills, and higher learning curve

Like other jobs, this is NOT volume based-selling like credit cards. On the contrary, this is VALUE based selling for niche, high-end products.

Job Responsibilities will include -

(1) Acquiring detail **understanding** of the PRODUCTS and deep knowledge of the INDUSTRY and DOMAIN

(2) **Data Mining** - Making a list of prospective customers, securing their contact details.

(3) **Contact** the prospects through calls and mails (Please note, the people whom you will be calling will be senior, sophisticated people. Hence, you need to exhibit complete knowledge and understanding during the interaction)

(4) Converting prospects into customers.

For exceptional associates, this process can even be carried from your home, provided you have internet and telephone facilities.

This will be an exciting role. You need to have an **entrepreneurial fervor** to execute it. Without trying to be clichéd, **sky is the limit** in terms of future opportunities and success.

(B) **Role: Management Trainee – HR Products & Processes**

Experience: 0 – 2 years

Education: Graduate in any discipline (but with interest in HR)

Requirement: From June 2011 , **1** Vacancy

Description:

Associate needs to have a strong inclination in the area of Human Resources.

Responsibilities are 2 fold in nature -

(1) **HR Product Specialist:**

- (i) Develop competencies and acquire knowledge of HR Software Products.
- (ii) Continuous refinements of existing products through research and interactions with diverse stakeholders
- (iii) Business Analysis and development of new products.

(2) **HR Generalist:**

Carry out all activities of an HR Officer, such as Induction, Welfare, Engagement, Training & Development, Talent Management, etc.

Please Note:

(1) Vacancies for both the above roles will be filled based on suitability and first cum basis.

Hence, *hurry up !*

(2) All applications need to be made solely via email.

(3) In the email, you will have to share your detail resume with a brief outline as to why and how you can make a difference to this role.

(4) Kindly note the email id for application **HR.Polyit@gmail.com**

**Regards,
HR Team.
Poly IT**